

Thomas Telford School



First Day/Week Information for 6.2 Students

First Day - Wednesday 6 September

August 2023

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Important note from the Headmaster

Please note that the School has a single point of entry and exit. Please stop at the supervised gatehouse on entry and observe the one-way system at all times. Parents must not come onto school premises at the start and end of each day unless by prior appointment with a member of staff.

In addition, following instructions from the Governing Board, and in the interest of student safety, any vehicle entering the School site between 3.00pm and 3.20pm will not be able to leave the site until the exit barrier is lifted at 3.30pm. This is to allow students to cross the School perimeter roads to embark on the coaches or exit the site safely.

1. What do I need to bring to School on the first day?

NB. Term starts for 6.2 students on Wednesday 6 September

Second Year Sixth Form

WEDNESDAY											
WED1a			WED1b			WED2a			WED2b		
Subject	Room	Staff	Subject	Room	Staff	Subject	Room	Staff	Subject	Room	Staff
A	A	A	A		A						
BI	LAB7	WRJ	BI	LAB7	WRJ						
BI	ST20	JAM	BI	ST20	JAM	HOME STUDY/GAMES/FIXTURES					
BS	R4	LLE	BS	R4	LLE	PE		MAY	PE		MAY
EC	R6	GMC	EC	R6	GMC	PE		DLL	PE		DLL
EL	ST1	TAP	EL	ST1	TAP	PE		PDB	PE		PDB
GG	ST7	AEH	GG	ST7	AEH	PE		ABK	PE		ABK
HI	ST13	LBB	HI	ST13	LBB	PE		PJN	PE		PJN
MA	ST21	PAR	MA	ST21	PAR						
FMA	ST22	CLD	FMA	ST22	CLD						
PE	PE1	DJH	PE	PE1	DJH	From Fri 1 Block B					
PSY	ST15	ABD	PSY	ST15	ABD	EC	R6	GMC	EC	R6	GMC
SPA	ST3	WLH	SPA	ST3	WLH						
SP(3)	PE3	MAY	SP(3)	PE3	MAY						
						PA(3)	DA	CCD	PA(3)	DA	CCD
BBS(3)	LC2C	TJM	BBS(3)	LC2C	TJM						
SC(1)	TE3	PMK	SC(1)	TE3	SLL						
PA(1)	DR	EAL	PA(1)	DR	EAL						
SP(1)	CS2	SKS	SP(1)	CS2	ALP						
TT(1)	LC2A	CMF	TT(1)	LC2A	CMF						
BBS(1)	LC2B	SME	BBS(1)	LC2B	SME						

For 6.2 students on a half day, transport will be available from the hard play to Wolverhampton and Shrewsbury, after Personal Tutor Time. For students wishing to stay and work in School, LC2 is available, and students should sign up via the Online Curriculum on the School Website.

If you are undertaking Physical Education, BTEC Sport or Performing Arts, please bring the appropriate kit with you on the first day.

2. Travelling to and from School

General

The transport arrangements have been made with due regard to the safety and best interests of the students. Suggestions for improvement will be accepted by the School but the School's decision will be final.

NB: The School has just one point of entry and exit with a security guard supervising all vehicles and visitors to School. There will continue to be a one-way system and vehicles entering school will turn left and follow in a clockwise direction around School. Please observe the one-way system at all times.

Arrival at School

The most suitable time for students to arrive at school is between 8.00am and 8.20am. The School is unable to receive students earlier than 7.45am. Students arriving before 8.00am should remain in the Restaurant. **From 8.00am students are expected to go straight to learning venues.**

Departure from School

Students not attending a Session 3 must be collected promptly at **3.20pm**.

Wolverhampton Coach Service

All coaches are fitted with lap belts, these must be worn at all times. **Failure to do so will result in students losing the right to travel on the coach.**

Adult stewards, employed by the School, will be present on the coaches and will take registers. All stewards are issued with mobile telephones.

On arrival at School there will be two drop off points. Year 7, 10 and **Sixth Form students** will disembark and enter the School at **Entrance A**. Year 8, 9 and 11 students will disembark at Entrance D (see map on page 6).

At the end of the day, coaches will depart from Coach Pick up Area (see map on page 6).

Details of your route number, pick-up point and time will be mailed to you just before the beginning of term.

Bus Passes

Bus passes are available for students whose families are in receipt of government financial assistance. Please contact school at the beginning of term – Miss Braiden, dbraiden@ttsonline.net for more information.

Parents bringing students by car

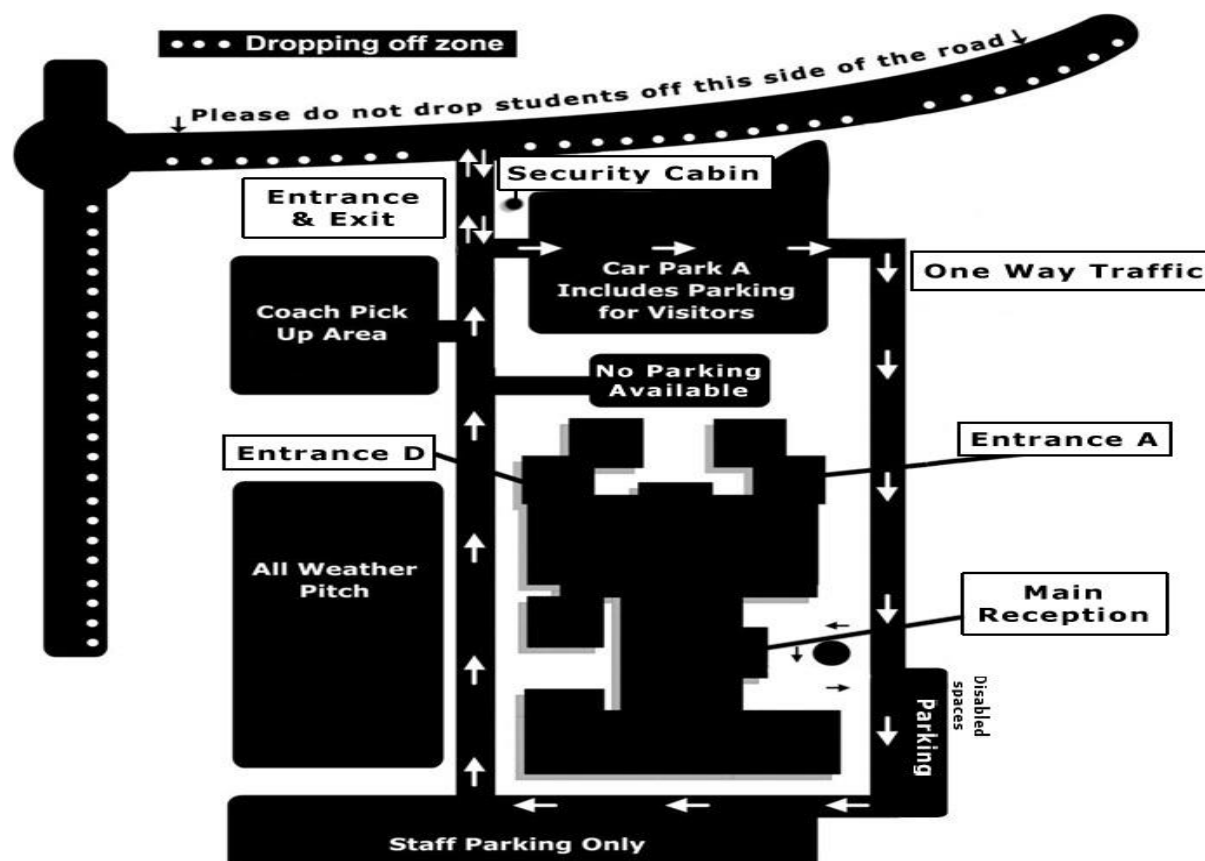
Parents are requested to stop their cars in the DROPPING OFF ZONES adjacent to the School (see map).

Students driving by car

Please note that there are no car parking facilities on the School site for student cars. Cars parked outside the School are done so at owner's risk.

3. What do I do when I get there?

Please use the Cloakroom in the Reynolds building. No coats or bags are to be taken into the main body of the School.



Safety Notice

In the interests of students' safety, parents are requested not to come on to the School site to drop off or collect students at the beginning and end of the School day.

Please do not drop off students, park or turn your cars around on the zigzag lines or in the entrance/exit area; this is both illegal and dangerous. The area is well signposted and has road markings.

We receive many concerns and complaints from parents about inconsiderate driving and we would respectfully remind parents to make every effort to comply with these arrangements in the best interests of our children's safety.

4. Sixth Form Wednesday Afternoon Options

The majority of Sixth Form students will not have formal timetabled sessions on a Wednesday afternoon, so a range of options are provided for them. Students can take part in a variety of sporting activities including Football, Hockey, Netball, Basketball and Swimming, or use the School's Independent Learning Facilities. Students can also opt for Home Study, full details will be issued on the first day.

5. Timing of the School Day

Session Times

Monday to Friday

Session 1 (including breakfast)	8.30am to 11.30am
Personal Tutorial	11.30am to 11.50am
Session 2 (including lunch)	11.50pm to 3.20pm
Session 3	3.30pm to 5.00pm

School Meals

Please note that all food and drink must be consumed in the Restaurant.

The School provides breakfast and lunch in the Restaurant. Lunch menus will offer variety, including a vegetarian alternative. The School suggests £3.75 for lunch and an optional £1.45 for breakfast as a suitable daily allowance. Hot and cold drinks are available from vending machines at 25p each. Water can be obtained free of charge.

We always aim to keep the price of 'healthy option' items, i.e., vegetables, salad and fruit, as low as possible to encourage the students to eat a balanced diet. Restaurant menus for each day are available on the website: www.ttsonline.net/page/restaurant-menu.

The School operates a cashless system. Parents can add credit to their child's account via ParentPay. The current default spending limit is £10.00 per student, per day but parents can change this by writing to Mr T Osborne, Finance Director. Parents can also check on ParentPay to see what children are purchasing.

Packed Lunches

All students are welcome to bring their own packed lunches to school and join the other students in the Restaurant.

Meal Times

Students take breakfast and lunch breaks on a rotational basis with breakfast being served between approximately 8.40am - 10.45am and lunch between 12.00pm - 2.00pm.

These times may vary slightly to take into account examinations, school trips, etc.

Support

Families qualifying for financial support with school meals will receive the equivalent of £3.75 per day. Students will be automatically identified by their fingerprint/pin code as they pass through the till which will maintain confidentiality.

General

When school trips and visits are to take place, parents will receive appropriate information concerning meals prior to the visit or trip taking place.

6. School Dress and Appearance Guidelines:

School Clothing List – Sixth Form

All items marked with an asterisk* are stocked by the School's official outfitter.

School Dress

All students should always be dressed in a professional manner as we are constantly working with prospective employers and first impressions do make a difference. Therefore, girls in the Sixth Form must wear smart professional attire, i.e., a skirt/trouser suit. Smart dresses are also acceptable if worn with a jacket. Cardigans and vest tops are not acceptable. Boys in the Sixth Form must wear smart professional attire, i.e., suit or jacket and trousers, collar, tie and sensible shoes.

All Students must arrive in Business Dress, this also applies to BTEC Sport and Performing Arts Students.

Students are not allowed to wear Denim Jackets or Baseball Caps.

Performing Arts

Students following courses in Performing Arts or Performance Studies in the Sixth Form will need appropriate clothing for the practical aspects of the course(s).

For **Dance** and **Drama** work students will require the following:

- Black jogging bottoms (available only through Surridge www.surridgesport.com)
- Black performance top (available only through Surridge www.surridgesport.com)
- Black polo shirt (available only through Surridge www.surridgesport.com)
- Plain black T shirt with sleeves not shoe string
- Black Jazz shoes or Jazz trainers
- Appropriate dance underwear
- Girls may need character shoes during the course and nude underwear for performance pieces

Performing Arts Dress Code

Performing Arts students should note that Thomas Telford School has a formal dress code. Sixth Form students are expected to wear smart professional attire at all times and are expected to arrive and depart from school in formal attire. However, students participating in practical work wear clothing appropriate for the activity being undertaken as identified above in the practical areas.

Sport

Students following courses in Sport and PE in the Sixth Form will need appropriate clothing for the practical aspects of the course(s).

Physical Education activities in the Sixth Form are **optional** and take place on Wednesday afternoon. **Only the students involved in these activities should purchase the PE clothing.**

PE Kit

- School Tracksuit*
- Maroon sweatshirt (Optional)*
- Maroon sports shirt with collar*
- Maroon games shorts (Sportswear International)*
- Maroon games socks*
- White sports socks
- Trainers. Fashion footwear such as Vans or Toms are not suitable. Any student who does not have the correct footwear will be unable to take part and parents will be made aware.
- Towel
- Suitable carrying bag

We recommend that for Hockey, students should use shin pads and a mouth guard to comply with Health and Safety advice. These are available from most sports shops.

Fitness Suite – Students should wear t-shirts with shorts or tracksuit bottoms and indoor shoes. Combat trousers and sleeveless or cropped tops **are not** appropriate.

7. Session 3 Activities

Monday to Thursday after 3.30pm

This term, Session 3 activities begin on Monday 11 September. This is to allow staff to concentrate on ensuring the normal school day settles into routine effectively and to allow Personal Tutors to resolve any important issues with their Personal students.

Parents will be meeting with Personal Tutors in February/ March following the mock examinations. Your child's Personal Tutor will make arrangements for a convenient time.

There are no Session 3 activities during the **first** and **last** week of each term.

Session 3 Timetable – Year 6.2

The Session 3 timetables are available on the website via the Student/Parent Information section.

Note: Our Individual, team, regional, national and international performers will access the Fitness Suite for specialist training by individual arrangement. The Fitness Suite will be available for all years after school from Monday-Thursday.

Session 3 Transport

Transport is arranged for students returning to Wolverhampton after Session 3 activities. Transport will be available at **5.10pm (Monday-Thursday)** as demand requires. Students should sign onto the late bus with their morning coach steward or at Reception before 1.30pm.

If for any reason a student does not subsequently require the late coach, they must sign off the late coach list at Reception by 1.30pm.

8. Personal Tutors

On the first day, all new students go to their Personal Tutor who will be the first point of contact for parents and students.

Parents meeting with Personal Tutors

During 2022-23 we reviewed the format of Personal Tutor meetings with parents, making the decision to place the meetings at key strategic points throughout the year to maximise impact. This is a departure from the traditional September meetings for some students and will allow focussed feedback and discussion with parents and students.

Details of these meetings will be shared by the Personal Tutor during the academic year.

Please advise your child of a suitable time so a mutually convenient appointment can be arranged. It is important that you bring your son/daughter with you and enable them to participate in the discussions about their progress. Students are expected to wear normal school uniform.

The school has an excellent record of parents working closely with Personal Tutors in the interests of the students. **This is a very important meeting, and it is essential that every parent meets the Personal Tutor.**

9. Further Information

Term Dates 2023/24

Please click on the following link to download the term dates for 2023/24:

<https://www.ttsonline.net/page/term-timetable.aspx>

Heads of Year

- Year 7 and 8 - Mr Norman jnorman@ttsonline.net
- Year 9 - Mrs Bains kbains@ttsonline.net
- Year 10 - Mr Wrenshall-Jones jwrenshalljones@ttsonline.net
- Year 11 - Ms Wright cwright@ttsonline.net
- Sixth Form - Mr Bird abird@ttsonline.net

Who do I contact if I have a query about arrangements for the beginning of term?

Please ring the School on 01952 200000 if you have any queries or email info@ttsonline.net

